



At Rayne Primary and Nursery School, we CARE.

**C**ollaboration  
**A**spiration  
**R**esilience  
**E**njoyment

## Nursery Sessions

From September 2017 we will be offering new flexible hours to accommodate both 15 and 30-hour entitlement (eligible families). Children are able to attend Rayne Nursery from the September after their 3rd birthday.

### FOR ALL CHILDREN

In order to enable our team to plan the very best experiences for your children, we require the first 15 funded hours to remain the same each half term.

<p><b>For 15 hour funded children</b></p> <p>Morning session 8.55am-11.55am</p> <p>Afternoon session 12.00pm-15.00pm</p>	<p>For 15 hour funded children, you may choose</p> <ul style="list-style-type: none"> <li>• 5 morning or 5 afternoon sessions</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>• 2 full days and one additional session.</li> </ul>
<p><b>Lunch add on to a morning session.</b></p> <p>11.55am-12.45pm</p>	<p>If you wish for your child to stay for lunch following a morning session, you have 2 options.</p> <ul style="list-style-type: none"> <li>• Provide a packed lunch for your child £3.00 (to cover the cost of staff)</li> <li>• Order a cooked meal from our school canteen at an additional cost of £2.00 (total £5.00)</li> </ul>
<p><b>For up to 30 hour funded children.</b></p>	<p>You may choose to use your funded entitlement for any sessions required. You may also split the funding with ONE other provider, as long as a minimum of 15 hours a week is spent in our setting.</p> <p>If you wish your child to be provided with a hot school lunch, there is an additional charge of £2.00.</p>
<p><b>Additional sessions</b></p>	<p>Additional non- funded sessions- £13.50.</p> <p>If you wish your child to be provided with a hot school lunch, there is an additional charge of £2.00.</p>

**ALL SESSIONS ARE SUBJECT TO AVAILABILITY**

**Additional sessions must be booked and paid for by the Thursday of the preceding week. All money must be given in a sealed named envelope via the school office only.**

## **A Message from Nursery Staff**

Welcome to Rayne School Nursery. We hope this will be the beginning of a happy and rewarding association for you and your child. Rayne School Nursery is led by a Qualified Teacher specialising in child development in the Early Years. She is supported by a Nursery Nurse with over 20 years' experience in the role.

Starting Nursery is an important landmark. You can be sure that the Nursery staff, working in partnership with you as a parent, will strive to make this a positive and exciting learning journey for your child.

We aim to create the secure and friendly atmosphere essential for every child to thrive and achieve their best. We value each child as an individual whose needs and interests are unique and who, through carefully facilitated play experiences, will develop intellectually and socially to enjoy the benefits of being part of a wider group beyond that of the family.

### **Parents and Carers as early educators**

Our Nursery provides the first link between Home and School and one of the first things we will do is talk to you to find out as much as possible about your child. Hopefully you will have already attended one of our 'Stay and Play' sessions to allow your child to become familiar with our setting.

We will also be arranging the following alongside our Information Evening;

**Transition from a previous Preschool/Nursery setting:** If your child attends another setting we will arrange a visit to meet them before your child starts with us. This will allow us to get to know your child in their familiar environment and share information with their current care provider. These visits will take place throughout June.

**Home visit** This visit is intended to be an informal, short visit to meet your child in an environment which they feel most comfortable. It will also provide you with the opportunity to share any concerns or ask any questions. We will share photographs of our Nursery with your child and bring a long an 'All About Me' booklet for you to complete with your child and return to us in Nursery. This will help us get to know your child and help us plan activities based on interests/needs. The visits will take place in September. Children often remember this visit and feel more secure during their first sessions.

## **Your Child's First Day**

Before coming to Nursery it will be helpful if you explain to your child that you will leave him/her but you will always return later. Your child may bring a favourite toy from home to put in the ' Big Basket' located in the cloakroom. These may be used to comfort your child if needed and will be returned just before home time.

On your child's first day you will be able to stay as long as you or your child feel is necessary. Some children find it more difficult than others so try not to worry if your child does not settle right away. If you do find your child is occasionally upset staff are always available to help. Please leave quickly, lingering only adds to the distress. You are more than welcome to ring the school when you get home so that we can reassure you that your child has calmed down (almost without exception this will be virtually straight away).

## **Learning through Play**

At Nursery there will be opportunities for your child to experience a wide range of activities, use a variety of resources and develop skills which will promote positive attitudes to learning throughout school life and beyond. Activities and opportunities will be centred around the EYFS Curriculum which consists of *Prime* and *Specific* areas of learning.

### **Prime areas**

Communication and language

Physical development

Personal, social and emotional development

### **Specific areas**

Literacy

Mathematics

Understanding of the world

Expressive arts and design

Underpinning the EYFS are the tools to which children require in order for the learning to take place. These are called the Characteristics of Effective Learning. These include:

### **Playing and exploring**

Finding out and exploring  
Playing with what they know  
Being willing to 'have a go.'

### **Active learning**

Being involved and concentrating  
Keeping trying  
Enjoying achieving what they set out to do

### **Creating and thinking critically**

Having their own ideas  
Making links  
Choosing ways to do things

### **In Nursery we love to make learning fun!**

We aim to provide children with a range of opportunities to build on the skills they already know and challenge them in preparation for school. Children learn through first-hand experience, play-based and teacher-led activities. These activities will follow the children's needs and interests. We follow the EYFS curriculum and Letters and Sounds (Phonics Phase 1) documentation.

Our main focus during the first term is to familiarise the children with the setting and to ensure all children are well settled and confident with the routines of Nursery. At Nursery we hope to lay the foundation of your child's education and to encourage positive and stimulating attitudes to learning which will be of value throughout your child's time at school.

We will be sending home a range of opportunities for you to share learning at home with us in Nursery; your involvement is incredibly valued. We aim to keep you as updated as possible with your child's learning and development.

## **Dropping off and Collection Routines**

Please wait by the Nursery gates before the start and end of each session. At the start of the session please bring your child into the Nursery cloakroom and encourage them to sort out their own belongings, for example, hanging up their coat and placing their favourite toys in the big basket. Encourage your child to go into the main part of the Nursery and find their name card.

Please fill in the ' **Going Home Book** ', located in the cloakroom, if you are not going to collect your child. At home time staff pass children directly to the adult they recognise and will not allow children to leave with someone different without your written permission. If your child is absent from Nursery, please telephone the school office to let us know. You also need to move your child's name into the correct session column for the day (for example if they are morning with lunch).

## **How is my child getting on?**

We spend a large amount of time observing and interacting with the children when they are involved in self-initiated activities. We use this time to assess their progress. We record observations made during this time using an online Learning Journey system called Tapestry. Tapestry allows parents to access school observations and to contribute observations of their own in the home. Please complete and return the Tapestry consent and safeguarding form enclosed with this pack in order for us to set up your child's account. Please speak to us if you have any questions in regards to using Tapestry.

We are available for you to ask questions, find out information and discuss any concerns you have both at the start and end of each session or at separate time agreed between yourself and the Nursery staff.

## **Play and Make sessions**

You will be invited in every half term to look around the Nursery environment, join in with learning activities your child enjoys and see how your child is getting on.

## **What to Wear?**

We encourage your child to wear the red Rayne Nursery t-shirt and jumper which are available from School Trends Online (link available on our website).

Please make sure your child is dressed in suitable bottoms which are practical and comfortable to wear for example leggings/joggers. Please name everything where possible. A school bag is also available to purchase if you wish to do so.

Please can you supply your child with a carrier bag to leave on their peg with a change of clothes, underwear, socks and a small packet of baby wipes in case of emergencies.

As the children have access to the outside areas throughout the whole year, even in the colder and wetter weather please make sure child is prepared for the weather. If possible we ask the children to bring in a pair of named wellingtons to keep at Nursery and we will return these at the end of your child's time at Nursery.

### **Nursery Funds**

We receive fruit, vegetables and milk from Government schemes, however ask you to contribute £2 a week to cover the costs of other additional items. We use this money to fund a wide range of cooking activities and to buy malleable/messy play resources. This can be paid either weekly or half termly to us in Nursery.

### **Trips and school activities**

Throughout the year we take part in whole school events such as Sports day, the Nativity and Sponsored events. We will also arrange trips/visitors based on the children's needs and interests. Permission/information letters will be sent out prior to the events taking place.

### **Before Nursery**

You can help your child by enabling him or her to be as independent as possible. Try to ensure that your child is able to manage the following personal tasks:

- \*go to the toilet independently.
- \*wash and dry hands.
- \*understand the need for good personal hygiene.
- \*put on his/her coat but not necessarily manage all the fastenings.
- \*put on his/her socks and feet into shoes.
- \*know how to use a tissue effectively and wash hands afterwards.

We keep a small stock of clothes donated to Nursery to cope with the occasional 'wet accident'. Please wash and return these after use.

The most effective way to help your child with the early stages of learning is to encourage conversation. Talk with them rather than "at" your child and be sure to listen and answer questions. Please do not worry if your child is not yet ready to draw recognisable pictures or write letters etc. However, do encourage mark making using a range of materials.

Children's achievements at this stage are vastly different and strengths tend to show up in many aspects of development. Whilst most tend to 'level out' by the time children transfer to school a small number of children may be identified as having special needs which may arise from physical, behavioural, emotional or language difficulties. We benefit from an experienced SENCO who can offer help and assistance both at Nursery and signpost to additional support in the home.

Thank you for taking the time to read this booklet.

At Rayne Primary and Nursery School we believe that it is vital for us to work in partnership with parents to support children's learning and wellbeing at all times.

If you have any information, concerns and or questions during your child's time with us please do not hesitate to speak to us.

We are delighted to have your family with us and look forward to working in partnership with you.