

Headteacher: Mrs M Keeling *BEd Hons*  
Interim Deputy: Mrs C Matthews  
Chair of Governors: Ms B Newton



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## Sports Day –Wednesday 5<sup>th</sup> July 2017

Dear Parents/ Carers,

We look forward to welcoming you to our annual Sports Day. We are holding Foundation, Key Stage 1 and Key Stage 2 events on the same day. Foundation & KS1 will be held in the morning at 10:00 and KS2 in the afternoon at 1:30.

We will again be hosting a picnic lunch. All parents and families are invited to join us on the field with the children. Lunch will begin at 12:15 and will finish at 1:15.

All Nursery children (both morning and afternoon) should arrive at Nursery at 9:45 on the day. They will all participate in the morning sports. If you are unable to watch the activities and/or stay for the picnic, your child will be ready for collection at the Nursery at 11.45.

All parents should enter and depart via the gates to the playground. There will be sign in sheets for you to complete on entry to the school grounds. Gates will be open at 9:45am for Foundation & KS1 parents, 12:15pm for those who are not already on site and who wish to attend the picnic, and again at 1:15 for those attending just the KS2 sports event.

Please order a picnic bag from our school kitchen by completing the attached form, or alternatively bring your own picnic. Each picnic bag contains a baguette, fruit, crisps, cookie and a drink. Picnics are priced at £2.65 for adults and £2.00 for children. **Orders for both children and adult picnics cannot be accepted after Friday 16th June. No other school dinners will be available on the day.**

The PSA will also be selling drinks and ice-creams to purchase at the event.

Here's hoping for sunshine. If the weather is inclement, we will notify you of a cancellation as soon as possible via parent mail and on a notice board outside school.

Yours sincerely

Mrs M Keeling



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## Picnic Lunch Order Form

**Sports Day Wednesday 5<sup>th</sup> July 2017**

I wish to order the following picnic(s) - please write the quantity you require in the box:

Adult picnic bag	Tuna	Cheese	Ham
	<input type="text"/>	<input type="text"/>	<input type="text"/>

Child picnic bag	Tuna	Cheese	Ham
	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please tick if appropriate:**

My child is entitled to free school meals

**I enclose a payment of** \_\_\_\_\_

(cheques payable to 'Essex County Council')

Parent's name: \_\_\_\_\_

Child's name: \_\_\_\_\_

Class: \_\_\_\_\_

All orders and payments must be received by Friday 16<sup>th</sup> June.

**Please note. No meals can be ordered on the day or after Friday 16<sup>th</sup> June.**

