

Headteacher: Michelle Keeling
Interim Deputy: Claire Matthews
Chair of Governors: Peter Owen



Capel Road, Rayne
Braintree CM77 6BZ

Phone: 01376 324959
Fax: 01376 550713
Email: admin@rayne.essex.sch.uk
Website: www.rayneprimary.co.uk

BF/MK

Dear Parents

PARENT'S CONSULTATION EVENINGS

Parent's Consultation Evenings will be held on **Tuesday 1st November** (3.30 - 6.00 pm) and **Thursday 3rd November** (6.00 – 8.00 pm).

This provides an opportunity for you to have an individual discussion with your child's teacher about their learning, progress and achievements, as well as getting information about their next steps and targets.

If you would like an appointment please complete and return the slip below by Wednesday 19th October. Please include **all** your children on the same slip. We will try, as far as possible, to allocate your preferred time.

Yours sincerely

Michelle Keeling

Michelle Keeling
Headteacher

OPEN EVENINGS – TUESDAY 1st NOVEMBER (3.30 - 6.00 pm)
THURSDAY 3rd NOVEMBER (6.00 – 8.00 pm)

I would like an appointment to meet with my child's teacher on.....

at(please insert preferred date and time).

Child's Name :

Class :

Signed :

For School use – Time allocated :



Headteacher: Michelle Keeling
Interim Deputy: Claire Matthews
Chair of Governors: Peter Owen



Capel Road, Rayne
Braintree CM77 6BZ

Phone: 01376 324959
Fax: 01376 550713
Email: admin@rayne.essex.sch.uk
Website: www.rayneprimary.co.uk

